



Little Italy BIA Board of Management Annual General Meeting Minutes - DRAFT

Location: Zoom Meeting
Date: Monday, October 26, 2021
Time: 5:00 - 6:00 p.m.

<p>Present: Lenny Lombardi (Chair) Sam Santino Lenny Pasqualino (Vice Chair) Edgar Aguiar Connie Monardo (Secretary) Jeff Peters Maria Galipo (Treasurer) Louis Hui Anita Mancuso Gordon Pridham</p>	<p>Regrets: Norman Pires</p>	<p>Guests: Ned Sabev, City of Toronto Rafiq Dosani, Auditor John Kiru, TABIA Executive Director Joseph Maneli, Pink Twig Alessandro Bertucci, Area Realty Inc. Gian Nagliai, OMNI TV</p>
<p>Recorder: Joanna Katchutas; Facilitator: Sauv� MacBean</p>		<p>Quorum reached: 6 members</p>

- 1.0 **Call to Order**
 Lenny Lombardi, the Little Italy BIA Board of Management Chair calls the October 26, 2021 Annual General Meeting to order at 5:07 p.m.
- 2.0 **Welcome and Introductions**
 On behalf of the Board Lenny Lombardi welcomes all attendees to the Meeting, and introduces the current Board members and their roles.
- 3.0 **2021 Opening Remarks**
 Lenny Lombardi remarks that Little Italy BIA had a successful year and highlights the following accomplishments in 2021:
 - a) Grant Funding
 - b) CafeTO
 - c) Ti Amo Campaign
 - d) On ThisSpot Tour
 - e) Passport to La Dolce Vita - Murals
 - f) Graffiti Program
 - g) Buon Natale Christmas Display
 - h) Implemented Subcommittee Terms of Reference
 - i) Youth Employment Program

4.0 **Electronic Meeting Protocols**

Sauvé reviews the protocols for an electronic meeting, in terms of the voting method (for members only) and etiquette.

5.0 **Declaration of Conflicts of Interest**

As a content and programming provider, Lenny Lombardi declares a conflict of interest with regard to the Taste of Little Italy.

6.0 **Approval of the October 26, 2021 AGM Agenda**

Lenny Lombardi motions to approve the October 26, 2021 AGM Agenda. Motion seconded by Jeff Peters. All are in favour. **Motion carries.**

7.0 **Approval of the November 9, 2020 AGM Minutes**

Lenny Lombardi motions to approve the November 9, 2020 AGM Minutes. Motion seconded by Connie Monardo. All are in favour. **Motion carries.**

8.0 **2020 Report Audited Financial Statements**

Rafiq Dosani, Auditor presents Little Italy's BIA Financial Statements for the year ending December 31, 2020, reviews his independent opinion on pages 3 and 4, and highlights our Statement of Financial Position on page 5. He notes our Revenue with a 356K surplus was not as high as expected due to COVID.

The following Motions are put forward:

8.1 **Motion to Receive the Auditor's 2020 Report**

Gordon Pridham motions to receive the Auditor's 2020 Report. Motion seconded by Jeff Peters. All are in favour. **Motion carries.**

8.2 **Motion to Approve the Auditor's 2020 Report**

Gordon Pridham motions to approve the Auditor's 2020 Report. Motion seconded by Jeff Peters. All are in favour. **Motion carries.**

8.3 **Motion to Appoint Rafiq Dosani as the Auditor for 2021**

Rafiq Dosani moves to the waiting room during the Board's discussion.

Gordon Pridham motions to appoint Rafiq Dosani as the Auditor for 2021. Motion seconded by Maria Galipo. All are in favour. **Motion carries.**

9.0 **Subcommittee Reports**

9.1 **Events** - Presented by Lenny Pasqualino

Lenny Pasqualino states the events put on by LIBIA were all well received by the community, and the Subcommittee hopes to put them on again next year. He reviews the following:

2021 Achievements:

- a) Pivoted from Taste of Little Italy
- b) Dolce Vita
- c) Cavalcade of Lights

2022 Goals:

- a) Bring back Taste of Little Italy
- b) Make Cavalcade of Lights more robust
- c) Re-establish the Good Friday procession

- 9.2 **Marketing** - Presented by Anita Mancuso
Anita Mancuso highlights the following

2021 Achievements:

- a) Ti Amo Heart Campaign
- b) Banners
- c) OnThisSpot Tour
- d) Branded Little Italy merchandise

She also notes successful Social Media demographics were posted, and she wants to expand Marketing for 2022.

- 9.3 **Sponsorship & Grants** - Presented by Connie Monardo
Connie Monardo reports on the following:

- a) Successful 2021 Grants
- b) New grants for small business are coming out
- c) Sponsorship was cooled this year due to the Taste of Little Italy's cancellation
- d) 2022 Goals - get better sponsor and grant packages out sooner to help cover Event costs.

- 9.4 **Streetscape** - Presented by Gordon Pridham
Gordon Pridham reviews the following:

2021 Accomplishments:

- a) Neighbourhood beautification - hanging flower baskets decorate BIA poles, plants/ flowers were planted in Lombardi Square, and CafeTO flowers/planters installed
- b) Graffiti Program
- c) Expanded Christmas Display
- d) Murals

Projects moved to 2022:

- a) Walk-of-Fame Project
- b) Street Cost Share Master Plan - preliminary discussions re: 2022 goals have taken place with Palmerston Residents Association

- 10.0 **Proposed Program & Budget Presentation for 2022** - Presented by Maria Galipo
The Taste of Little Italy and Cavalcade of Lights Events are 2022 focuses. We will be applying for Mural & Streetscape Grants and looking to secure year-round sponsorships. Marketing, Streetscape and Operations are also budget priorities as we want to keep Little Italy as a Destination Neighbourhood.

Maria Galipo reviews the budget summary, requirements and events listed in the Presentation which is made available to attendees. The 2022 proposed budget was provided to members in advance of the Meeting. She states that same as past years, 2022 levies will not be raised.

Lenny Lombardi motions to approve the 2022 Budget as presented. Motion seconded by Gordon Pridham. All are in favour. **Motion carries.**

11.0 **New Business**

11.1 **Inclusivity Initiative**

Lenny Lombardi asks Jeff Peters to review how the BIA plans to include more businesses in our membership. Jeff Peters states the Events Subcommittee plans to engage businesses that are not street level. The Subcommittee has started discussing new and unique ways to make sure all neighbourhood businesses are included in the benefits of the BIA. Funds have been Board approved for this initiative.

11.2 **Sponsorship Approach**

Alessandro Bertucci asks how the BIA is going to approach sponsorship for 2022. Connie Monardo responds that meetings with Hypitch and Sponsorship package development are underway and she is expecting a proposal next week.

11.2 **Little Italy Merch Store**

Anita Mancuso mentions the Little Italy Merch Store is expected to launch in 2022, and anticipates it will be a revenue stream.

11.3 **Congratulations**

Lenny Lombardi thanks the Board members for volunteering their time and congratulates them on a successful 2021!

12.0 **Adjournment**

Sam Santino motions to adjourn the October 26, 2021 Little Italy BIA Board of Management Annual General Meeting at 6:00 p.m. Motion seconded by Lenny Pasqualino and Connie Monardo. All are in favour. ***Motion carries.***

I certify these Minutes were considered and approved at the **Little Italy BIA Board of Management Annual General Meeting** on December 6, 2022.

Lenny Lombardi, Chair

Connie Mastrangelo (Monardo), Secretary